

Requirements for New Brunswick Guidance Certification

Anglophone Sector

Requirements for New Brunswick Guidance Certification

Application Requirements for a New Brunswick Guidance Counsellor Certificate or the New Brunswick Guidance Teacher Certificate:

- 3 years of teaching experience and Certificate V
- Or equivalent training and experience recognized by the Minister at the request of the School District Superintendent. (Letter of support addressed to the Minister of Education, CC Dir of Student Services)

Certification Options:

- 1. New Brunswick Guidance Counsellor Candidates** must complete a Masters Degree with a minimum of **10** recognized graduate level courses. Applicants must meet the **3** requirements stipulated below.

- a. 2 Compulsory Courses:**

Counselling Theory

Counselling Practicum

- b. 4 Other Approved Counselling Courses from this list:**

Recommended courses have been identified to enhance the delivery of the NB Comprehensive and Developmental model. Please note that this is a recommendation only.

Assessment and Testing

At- Risk Students

Behaviour and Emotional Disorders

Career Development (recommended for middle/ high school counsellors)

Child Development

Comprehensive and Developmental Guidance (recommended)

Counselling Ethics (recommended)

Counselling Skills (recommended)

Counselling in Specialized Settings

Consultation Methods

Gender Issues

Group Counselling (recommended)

Learning and Human Development

Multicultural Counselling

Psychological Education

Research and Evaluation

- c. 4 Other Graduate Level Courses** (*subject to approval*)

OR

2. New Brunswick Guidance Teacher Candidates must complete **15 credits** from the list below:

Approved University Counselling Courses at the Graduate or 5000 Undergraduate Level (3 credits are awarded for each completed course from the list below):

At- Risk Students

Behavioural & Emotional Disorders

Career Development (recommended for middle and high school)

Comprehensive and Developmental Guidance (recommended)

Consultation Methods

Counselling Ethics (recommended)

Counselling Theory (recommended)

Counselling Practicum (recommended)

Counselling Skills (recommended)

Counselling in Specialized Settings

Group Counselling (recommended)

Gender Issues

Learning and Human Development

Multicultural Counselling

Psychological Education

Or combination of both university courses listed and the following

Department of Education Guidance Modules

1 credit is awarded for participation in a **6 hour** Department of Education Module.

District Guidance Modules

1 credit is awarded for participation in a **6 hour** District-Lead Guidance Module; **0.5 of a credit** is awarded for participation in a **3 hour** District-Lead Guidance Module.

Professional Development Activities as Pre-approved by the Canadian Counselling Association. The Department of Education will award the equivalent number of credits as determined by the Canadian Counselling Association for Continuing Education Units (CEU).

Counselling-related Educational Conference not listed on the Canadian Counselling

Association website must be pre-approved by the Department of Education. Application Forms are to be submitted to the Department of Education for approval 2 weeks prior to the event. If approved, applicants can expect to receive approximately **1 credit** for participation in a **6 hour** professional development/conference.

Application Procedure

Upon completion of the training outlined above, the candidate must apply to the Educational Programs and Services Branch of the Department of Education for a New Brunswick Guidance certificate.

Applications will be processed at two points during the year. Candidates must have all required documentation (transcripts, applications for counsellor education credits and a summary of participation in approved Department of Education or District Approved modules) submitted to the Educational Programs and Services Branch of the Department of Education by June 30th or November 1st.

Condition for Certification Maintenance

It is the responsibility of each certified New Brunswick school guidance counselor/teacher to maintain his/her certification, through his/her engagement in pre approved Department of Education or district-approved professional development sessions/modules.

Guidance Counsellor/Teacher Education Credit forms are posted on the Department of Education portal. Should you require additional information, please contact the New Brunswick Department of Education Learning Specialist for Guidance and Counselling.

To ensure certification, guidance counsellors/teacher must submit official university transcripts and applications for counsellor education credits to the Department of Education. Please note that applications are processed at two points during the school year. For the first processing date, guidance counsellors must submit the requested documentation to the Department of Education, Educational Programs and Services Branch by June 30th. For the second processing date guidance counsellors must submit the requested documentation to the Department of Education, Educational Programs and Services Branch, by November 1st.

A joint Department of Education and New Brunswick Teacher Association committee will meet twice a year to review and provide feedback regarding the certification process.

New Brunswick Department of Education

Application Form: Guidance Counsellor/Teacher Education Credits

Note: Use 1 Form for each event

APPLICANT INFORMATION:

NAME	
SCHOOL	
MAILING ADDRESS	
PHONE	
E-MAIL	

COUNSELLING RELATED EVENT:

TITLE OF COUNSELLING EVENT:	
DATE SESSION IS TO BEGIN	
DATE SESSION IS TO END	
DURATION OF SESSION	
LEADER'S NAME AND QUALIFICATIONS	
SPONSOR	
CITY/PROVINCE	

DESCRIPTION OF THE EDUCATIONAL EVENT FOR WHICH CREDIT IS BEING REQUESTED (Please include brochure or Web page address of event):

LEARNING OUTCOMES

Proof of attendance/successful completion is required. Please provide:

Applicant's Signature/Date

New Brunswick Department of Education

District-Lead Module Application Form for

Guidance Counsellor/Teacher Education Credits

NOTE: Please print or type form. Application forms should be submitted 2 weeks prior to the module start date by the district learning specialist for Guidance and Counselling. Use one form for each module.

DISTRICT INFORMATION:

NAME	
SCHOOL DISTRICT	
MAILING ADDRESS	
PHONE	
E-MAIL	

COUNSELLING RELATED EVENT:

TITLE OF COUNSELLING EVENT:	
DURATION OF SESSION	
LEADER'S NAME AND QUALIFICATIONS	

DESCRIPTION OF THE EDUCATIONAL EVENT FOR WHICH CREDIT IS BEING REQUESTED:

LEARNING OUTCOMES

Districts must submit a list of participants to the Department upon completion of this module.

New Brunswick Department of Education

Application Form: Guidance Counsellor/Guidance Teacher

Applicant Information:

Name			
Contract B	Yes	No	Years in Guidance Position
School/District			
Home Mailing address			
Home Phone			
e-mail			
Transcript(s) attached	Yes	No	
Masters Degree	Yes	No	

	University Courses & Level			Guidance Modules
	Counselling Practicum	<input type="checkbox"/>	Multicultural Counselling	
	Assessment/testing	<input type="checkbox"/>	Psychological Counselling	
	Behaviour and Emotional Disorders	<input type="checkbox"/>	Research and Evaluation	
	Career Development	<input type="checkbox"/>	At Risk Students	
	Child Development		Counselling Theory 1&2	
<input type="checkbox"/>	Comprehensive & Developmental guidance		Measurement and Evaluation	
<input type="checkbox"/>	Counselling Ethics		Legal Aspects of Ed.	
<input type="checkbox"/>	Counseling Skills		Other Graduate level courses	
<input type="checkbox"/>	Counselling in Specialized Settings		Counselling the Young Child	
<input type="checkbox"/>	Consultation Methods		Advanced Seminar in Guidance	
<input type="checkbox"/>	Gender Issues		Diagnostic Teach in Reading	
<input type="checkbox"/>	Group Counselling		Elementary School Admin.	
<input type="checkbox"/>	Learning and Human Development		Supervision of Instruction	

Date:	
Applicant's name: Please print :	
Applicant's signature	
Please mail or fax completed application attention to:	
<p>Director of Student Services Educational Programs and Services New Brunswick Department of Education Place 2000 Fredericton, NB P.O. Box 6000 E3B 5H1 Fax 506-457-7835</p>	
This section to be completed by Department of Education	
Letter from District to Minister attached	Yes ___ No ___
Letter from Minister (response) attached	Yes ___ No ___
Certificate issued	Guidance Counsellor ___ Guidance Teacher ___
Certificate sent	Applicant _____ Copy to District Learning Specialist _____

