

**APPENDIX OF FORMS
FORM 18B**

AFFIDAVIT OF SERVICE

(Court, Court File Number, Style of Proceeding)

**AFFIDAVIT OF SERVICE
(FORM 18B)**

I, *(full name)*, of the of
in the Province of New Brunswick, *(occupation)*, MAKE
OATH AND SAY AS FOLLOWS:

1. On the day of, 19....., I served the defendant *(or as may be)* with
the attached document marked "A" by leaving a copy with the defendant *(or as may be)* at
..... *(address where service was made)*.....

2. I was able to identify the person served by means of the fact that

or, where service was made under Rule 18.02(1)(b) to (o) inclusive:

I was able to identify the person with whom a copy of the document was left to effect service on the defendant by
means of the fact that.....

or, where service was made under Rule 18.03(6) on an individual by leaving a copy with an adult person:

1. On the day of, 19....., I served the defendant *(or as may be)* with
the attached document marked "A" by leaving a copy in a sealed envelope addressed to the defendant *(or as may be)*
with
..... who appeared to be an adult and an occupant of the
dwelling in which the defendant *(or as may be)* resides at *(address
where service was made)*....., and by mailing a copy by prepaid mail on
the same *(or next)* day addressed to the defendant *(or as may be)* at the same address.

2. Prior to such service I made an unsuccessful attempt to personally serve the defendant *(or as may be)* at
the defendant's *(or as may be)* place of residence on the.... day of, 19.....,
(or where more than one attempt has been made:) and again on the..... day of.....,
19.....

or, where service was made under Rule 18.06 by prepaid mail or prepaid courier upon the party:

1. On the day of....., 19....., I served the defendant *(or as may be)* with the attached
document marked "A" by sending by prepaid mail *(or prepaid courier as may be)* a copy addressed to the defendant
(or as may be) at *(full mailing address)*,
being the last address for service furnished by the defendant *(or as may be)* *(or, where no such address has been fur-
nished: being the defendant's (or as may be) last known address)*.

or, where service was made under Rule 18.05(a) by prepaid mail or prepaid courier upon the solicitor for the party:

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1. On the day of , 19. , I served the defendant (*or as may be*) with the attached document marked “A” by sending by prepaid mail (*or prepaid courier as may be*) a copy addressed to , the solicitor for the defendant (*or as may be*), at (*full mailing address*)

or, where service was made under Rules 18.03(3) to (5) by prepaid mail or prepaid courier upon a party:

1. On the day of , 19 , I served the defendant (*or as may be*) with the attached document marked “A” by sending a copy of the document together with an Acknowledgement of Receipt Card by prepaid mail (*or prepaid courier as may be*) addressed to the defendant (*or as may be*) at (*full mailing address*) , the defendant’s (*or as may be*) last known address.

2. On the day of , 19. , the attached Acknowledgement of Receipt Card marked “B” bearing a signature which appears to be the signature of the defendant (*or as may be*) was returned to and received by me.

or

2. On the day of , 19. , the attached post office receipt (*or acknowledgement of receipt in writing*) marked “B” bearing a signature which appears to be the signature (*or a copy of the signature*) of the defendant (*or as may be*) was returned to and received by me.

or

2. On the day of , 19. , the attached confirmation marked “B” was received by me from the carrier who delivered the document.

or, where service was made under Rule 18.03(7) on a corporation:

1. No office or place of business of the defendant (*or as may be*) is located at any address given in the last statement of the defendant (*or as may be*) delivered to the Service New Brunswick and no office or place of business of the defendant (*or as may be*) can be found in New Brunswick.

2. On the day of , 19 , I served the defendant (*or as may be*) with the attached document marked “A” by sending a copy by prepaid mail (*or prepaid courier as may be*) to the defendant at (*full mailing address*) , being the address given for the defendant on the last statement of the defendant delivered to the Service New Brunswick, and also by sending a copy by prepaid mail (*or prepaid courier as may be*) to , who is shown as an officer of the defendant on the last statement of the defendant delivered to the Service New Brunswick at (*full mailing address*) , which is the address given for the defendant (*or as may be*) on such a statement.

or, where service was made by telephone transmission producing a facsimile of the document in the office of the solicitor of record:

1. I served the defendant (*or as may be*) with the attached document marked “A” by sending a facsimile of the document accompanied by a copy of the cover page marked “B” by telephone transmission on the day of , 20 , at (*time*), to (*identify name and fax number of solicitor*), the solicitor for the defendant (*or as may be*).

or, where service was made by e-mail under Rule 18.07.1:

1. I served the defendant (*or as may be*) with the attached document marked “A” by e-mailing a copy of the document accompanied by a copy of the attached e-mail message marked “B” on the day of, 20....., at(*time*), to(*identify name and e-mail address of solicitor*), the solicitor for the defendant (*or as may be*).

2. On the day of, 20....., at(*time*), I received by e-mail an acceptance of service of the document from(*name of solicitor*) and the acceptance was dated, 20.....

SWORN, etc.

85-5; 92-3; 99-71; 2006, c.16, s.95, 2010-61