

## MEMORANDUM / NOTE DE SERVICE

To / Destinataires : Presidents and Executive Directors / Présidents et directeurs généraux  
From / Expéditeur : Funding Model Coordinator / Coordonnateur du modèle de financement  
Date : February 6, 2009 / Le 6 février 2009  
Regarding / Objet : 2009/2010 Funding Application / Demande d'aide financière 2009/2010

Please find enclosed the Funding Assessment forms for 2009-2010. Vous trouverez ci-joint les demandes d'aide financière pour l'année 2009-2010.

Please note that the categories and goals reflect the Department's most recent Strategic Plan. Veuillez prendre note que les sections «catégories» et «buts» reflètent maintenant le plus récent plan stratégique du ministère.

In completing this application, please take note of the comments made by your Consultant in last year's Funding Summary and response letter. En complétant le formulaire, veuillez tenir compte des commentaires émis par votre conseiller que vous pouvez retrouver dans sa lettre réponse et son résumé de l'année dernière.

The forms and supporting documentation must be submitted by March 31st, 2009. La date limite pour nous faire parvenir votre demande avec les documents à l'appui est le 31 mars 2009.

Feel free to contact your consultant for assistance. N'hésitez pas à communiquer avec votre conseiller pour toutes questions ou commentaires.

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Sport and Recreation Branch / Direction du sport et des loisirs  
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# Multi-Sport and Recreation Organization/Service Group Funding Application Forms

2009-2010

Provincial Organization: \_\_\_\_\_

Tool Completed By: \_\_\_\_\_

Contact Numbers: \_\_\_\_\_

E-Mail: \_\_\_\_\_

## CHECKLIST:

**The Sport and Recreation Branch must have the following documents on hand.  
You must forward the most recent up to date information.**

- Most Recently Updated Constitution
- Independently Reviewed Financial Statement (for last fiscal year)
- Budget for Existing or Approaching fiscal year
- Membership Breakdown (if applicable)
- Committee or Board Member List
- Minutes of last Annual General Meeting



## Category: Strong Engaged Communities

### Goals:

- To strengthen and support our community of volunteers;
- To expand opportunities and capacity of communities to become engaged in recreation and sport activities.

Examples of Projects that may be supported under this category include:

- Leadership development (e.g. coach/instructor training, board member workshops, volunteer education, etc.)
- Resource development – where a need for the resources can be demonstrated and a plan for implementation is prepared.

<u>Program/Service</u>	<u>Key Facts Required</u>
<hr/>	➤ Fit with our goal
<hr/>	➤ Previous success with this program.
<hr/>	➤ Estimated number of participants
<hr/>	➤ Impact of activities on sport and recreation in N.B.
<hr/>	➤ Your follow-up plans
<hr/>	➤ Your evaluation process
<hr/>	➤ Budget for this category
<hr/>	
<hr/>	

Attach additional sheets as necessary.

## Category: Pursuit of Excellence

### Goals:

- To create a supportive environment for New Brunswick's athletes to excel;
- To elevate profile and visibility of New Brunswick's athletes;
- To support and enhance high performance sport.

<u>Program/Service</u>	<u>Key Facts Required</u>
<hr/>	➤ Fit with our goal
<hr/>	➤ Previous success with this program.
<hr/>	➤ Estimated number of participants
<hr/>	➤ Impact of activities on Sport and Recreation in N.B.
<hr/>	➤ Your follow-up plans
<hr/>	➤ Your evaluation process
<hr/>	➤ Budget for this category
<hr/>	
<hr/>	

Attach additional sheets as necessary.

## Category: Healthy Lifestyles

### Goal:

- To increase opportunities for participation in healthy lifestyle initiatives, particularly through sport and recreation.

### Objective:

- By 2010, to increase physical activity by 10% points in N.B.

Examples of Projects that may be supported under this category include:

- Initiatives aimed at providing sporting or recreational opportunities for inactive people to become more physically active.
- Initiatives that assist underrepresented groups (women and girls, persons with a disability, seniors, low income groups and aboriginals) to become more active in sport and recreation.
- Initiatives promoting or advocating physical activity to the inactive.

<u>Program/Service</u>	<u>Key Facts Required</u>
_____	➤ Fit with our goal
_____	➤ Previous success with this program.
_____	➤ Estimated number of participants
_____	➤ Impact of activities on Sport and, Recreation in N.B.
_____	➤ Your follow-up plans
_____	➤ Your evaluation process
_____	➤ Budget for this category
_____	
_____	

Attach additional sheets as necessary.



Summary of Application

<b>Programs</b>	<b>Request</b>	<b>WCS Commitment</b>
<b>Administration</b>		
<b>Strong Engaged Communities</b>		
<b>Pursuit of Excellence</b>		
<b>Healthy Lifestyles</b>		
<b>Special Projects</b>		
<b>Totals</b>		

Signed \_\_\_\_\_ Date \_\_\_\_\_