
Subject: Team NB Sport Eligibility – Canada Games
Effective: June 8, 2004
Revisions: September 15, 2009

1.0 Purpose

The intent of this policy is to facilitate the development of well-prepared New Brunswick sport teams for Canada Games.

2.0 Application

This policy applies to:

- A. All provincial sport organizations that govern sports (summer and winter) in the Canada Games program, and are recognized as eligible for support under the Funding Model I, II or III of the Sport and Recreation Branch.
 - B. Lead Clubs or Regional Associations that have assumed the lead role for the development of athletes for a Canada Games in the absence of a provincial sport organization, or have been delegated the role of lead by a PSO that is not eligible for Funding Model I, II or III.
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3.0 Definitions

Funding Model I, II, III – The Sport and Recreation Branch supports not-for profit provincial organizations that assist in the attainment of its goals, through the Funding Model I, II or III. To be eligible for support, provincial organizations must be strongly based, properly administered, dedicated to improvement and responsive to membership needs. Support may be available in the form of funding, programs and/or consulting services.

Lead Club or Regional Association - To be recognized as a lead club or regional organization for the purpose of preparing a team of athletes to participate in the Canada Games, the following conditions must be met.

Administratively Sound

- *Has a constitution, by-laws and appropriate policy documentation*
- *Has a board of directors that meets on a regular basis.*
- *Has been in existence (formally) for at least two years prior to the Games*
- *Has minutes available from its last AGM available for review*
- *Has financial statements approved by the board available for review*

- *Is a member of the NSO and is recognized by the NSO as the provincial lead for athlete development.*

Province Wide

- *Is the only club/regional association in the province that offers athlete development opportunities, or*
- *Is the only club/regional association that meets the definition of a strongly based, properly administered club with an ongoing athlete development program and is accepted as the lead for the Canada Games program by any other clubs with an athlete development program.*
- *Provides opportunities for eligible athletes from outside of their club to compete for a position on the team.*

Athlete Development Program

- *Must be led by a coach certified at the Intro to Comp level (level II) two years prior to the Games,*
- *Must have an athlete development program that provides regular training and competition opportunities for athletes for a minimum of 2 competitive seasons prior to the Games,*
- *Must have an athlete development program that exposes athletes to the level of competition that they will face at the Games, have a pool of athletes large enough to require competition for places on the Canada Games team.*

The Club must agree to:

- 1. Assume the responsibilities of a PSO with respect to the preparation of a team to participate in the Canada Games*
- 2. Support the certification of a Competition Development certified, or level III coach*
- 3. Support athlete development opportunities*

4.0 Legal Authority

The Youth Assistance Act

5.0 Goals / Principles

5.1 The Sport and Recreation Branch strives to ensure individual sport teams, comprising Team NB, are adequately prepared to represent New Brunswick in a professional, competitive and safe manner.

5.2 Provincial sport organizations/lead clubs/regional organizations have the responsibility for the preparation of their respective teams for Canada Games. This responsibility requires organizational commitment, advanced planning and appropriate financial support.

5.3 Provincial sport organizations/lead clubs/regional organizations must strive to provide their athletes equitable services in their official language of choice.

5.4 Provincial sport organizations/lead clubs/regional organizations must signal their intent to compete as part of Team NB by complying with the requirements of this policy.

5.5 Provincial sport organizations/lead clubs/regional organizations not complying with this policy are subject to exclusion from Team NB's Canada Games program.

6.0 Requirements / Standards

Team Plans (7.1); **Athlete Selection Criteria** (7.2) and the names and contact coordinates of Games' **Coach(es) and Manager(s)** (7.3) are required to be included with the PSO Funding Model submission as per Schedule A below, or by the lead club/regional organization within the same timelines.

Schedule A

Games Deadline

2013 Canada Summer Games March 31, 2011

2015 Canada Winter Games March 31, 2013

2017 Canada Summer Games March 31, 2015

2019 Canada Winter Games March 31, 2017

7.0 Guidelines / Recommendations

7.1 Team Plan

Must include an overall team management strategy. This would outline the role of the PSO, the coaches, the managers and possibly a Canada Games Committee). The plan should also include a detailed team budget showing both revenues and expenses which may include:

Revenues

- Team funding from PSO/lead/regional organization
- Athlete fees
- Support through fundraising and/or sponsorships
- Grants, donations, etc.

Expenditures

- Athlete identification camp/clinics
- Team camps/clinics
- Pre-Games competitions
- Coach honouraria (if applicable)

- Sport science (psychological/physiological etc...)
- Equipment costs
- Doping education
- Team support staff
- Competitive uniform costs (for year of Games)
- Translation of athlete selection criteria costs
- Administrative related costs
- etc.

7.2 Athlete Selection Criteria

Should include:

- A reference to the Sport's Technical Package that governs athlete and coach eligibility, number of participants, etc.
- The key dates and events during the selection process,
- The required participation in training and competitive events,
- A thorough description of how the best team will be identified, and how important the various aspects of the criteria are (if a points system is to be applied, how will points be awarded/allocated for physical skills, technical skills, potential, performance, contribution to the team, etc.)
- What consideration will be given to athletes who cannot participate in selection events due to injury or absence due to family obligations such as funerals, etc.
- Whether any other exceptional circumstances will be taken into account
- How ties between athletes will be broken.
- How alternates will be selected to the team.
 - The date for notification of selection to the team.
 - How athletes can appeal if the criteria were not followed properly, or were biased in some way.

7.3 Coaches and Managers

All provincial organizations/ lead clubs/regional organizations will appoint a coach(es) and manager(s) according to their respective sport's technical package, and said coach(es) or manager(s) must be at least 18 years of age as of January 1 the year of the Games.

8.0 For More Information: (506) 453-2928

Sign-Off: Roger Duval, September 30, 2009