

SCHEDULE 1 MEMBERSHIP DUES [paragraph 58(1)(d)]

Note: Amounts must not be more than \$25 in each cas

Individual dues	Total Fees collected	Deduct fees remitted to party	Amount reported by assoc.
\$ 5.00	\$ 375.00	\$ 375.00	(Carry forward to Page 1) TOTAL \$ -

SCHEDULE 2 REGISTRATION FEES AT POLITICAL CONVENTIONS[paragraph 58(1)(e)]

Note: Amounts must not be more than \$25 in each case

Date held	Location	Purpose	Total Fees collected	Deduct fees remitted to party	Amount reported by assoc.
25-Jan-10	Aitken Centre	Leadership convention \$50 per delegate	\$ 250.00	\$ 250.00	\$ -
(Carry forward to Page 1) TOTAL					\$ -

SCHEDULE 3 ENTRANCE FEES TO A POLITICAL ACTIVITY OR DEMONSTRATION[paragraph 58(1)(f)]

A: Activity with participant fee of \$10 or less:

Date held	Location	Nature of activity	Individual fee charged	Number of paying participants	Amount reported by assoc.
25-Apr-10	Charlotte St. Arts Centre	Evening with Leader	\$ 10.00	50	\$ 500.00
(Carry forward to Page 1) TOTAL					\$ 500.00

B: Fundraising activity with participant fee of more than \$10:

Note: If more than one ticket price, or more than one event, attach supplementary schedules.

Note: Confirm calculations with Party's financial officer

Gross Revenue	Individual fee or ticket price	Number of participants or tickets sold	Amount
Date held: 1-May-10 Location: Capital Winter Club Nature of activity: Fund Raising Dinner	\$ 20.00	129	\$ 2,580.00

Fundraising Expenses

Date	Supplier	Nature of expense	Amount
30-Apr-10	Capital Winter Club	Rent	\$ 63.28
30-Apr-10	Janet Witherell	Dinner Supplies	\$ 150.23
30-Apr-10	C. W. Amos	Catering 140 meals @ \$10	\$ 1,400.00

Sub-total	\$ 1,613.51
Net Profit	\$ 966.49
Net Profit per ticket	\$ 7.49

Contribution element

If net profit per ticket is greater than \$10, remit the profit to Party:

Amount remitted to Party	\$ -
Amount to be remitted to Party (include in Accounts Payable, Schedule 11.1)	\$ -
Sub-total	\$ -

Net profit reported by Association	(Carry forward to Page 1) TOTAL \$ 966.49
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SCHEDULE 4 AUCTIONS [paragraph 58(1)(n)]

Note: There are contribution elements to auctions- contact your Party's financial officer

Note: Include details of gross revenues, items donated, and successful bidders.

Total value of items donated	Date of auction	Location	Total proceeds from auction	Contribution element remitted to party	Amount reported by assoc.
					\$ -
					\$ -
					\$ -
					\$ -
					\$ -
(Carry forward to Page 1) TOTAL					\$ -

SCHEDULE 11 MONETARY CONTRIBUTIONS DUE TO PARTY [paragraphs 58(1)(c) and (g)]

Note: Monetary contributions must be remitted to Party for issuing official income tax receipts.

		Amount
Monetary contributions owed to Party, beginning of period		\$ 100.00
Add:		
Date of deposit	Number of contributions deposited	
10-Feb-10	1	\$ 30.00
9-Feb-10	1	\$ 2,000.00
7-May-10	1	\$ 50.00
14-May-10	4	\$ 1,700.00
15-Jun-10	1	\$ 40.00
12-Jul-10	4	\$ 1,200.00
14-Jul-10	3	\$ 1,200.00
1-Sep-10	6	\$ 2,900.00
3-Sep-10	5	\$ 1,300.00
10-Sep-10	10	\$ 2,850.00
15-Sep-10	2	\$ 300.00
15-Sep-10	17	\$ 4,950.00
16-Sep-10	14	\$ 3,400.00
20-Sep-10	3	\$ 550.00
23-Sep-10	4	\$ 1,200.00
31-Dec-10	3	\$ 600.00
Sub-total 79		(Carry forward to Page 1) Sub-total \$ 24,270.00
Subtract:		
Date	Remittances to Party	
12-Feb-10	Political Party of NB	\$ 100.00
15-May-10	Political Party of NB	\$ 3,780.00
27-Dec-10	Political Party of NB	\$ 19,890.00
		(Carry forward to Page 1) Sub-total \$ 23,770.00
Monetary contributions owed to Party, end of period		<u>\$ 600.00</u>

SCHEDULE 11.1 ACCOUNTS PAYABLE [paragraph 58(1)(m)]

Note: Include unremitted contribution element of fundraising activities (see Schedule 3B)

		Amount
Accounts payable, beginning of period (attach a detailed schedule)		_____
Add:		
Date	Additional accounts payable	
Dec 31	Unremitted contribution element of fundraising activities (3B)	\$ 1,950.00
24-Aug-10	Contributions remittable to PPNB on auction bids	\$ 295.00
17-Dec-10	H. McNair--Apple Cider for Community Skate	\$ 50.00
17-Dec-10	City of Fredericton - W. O'Ree Centre skating party	\$ 199.50
		(Carry forward to Page 1) Sub-total \$ 2,494.50
Subtract:		
Date	Payments made on accounts payable	
_____	_____	_____
_____	_____	_____
		(Carry forward to Page 1) Sub-total \$ -
Accounts payable, end of period		<u>\$ 2,494.50</u>

SCHEDULE 11.2 ACCOUNTS RECEIVABLE [paragraph 58(1)(k)]

Note: Include money loaned to Party and other associations.

		Amount
Accounts receivable, beginning of period (attach a detailed schedule)		_____
Add:		
Date	Additional accounts receivable	
30-Nov-10	Northside District Association	\$ 100.00
_____	_____	_____
_____	_____	_____
		(Carry forward to Page 1, Uses of Cash) Sub-total \$ 100.00
Subtract:		
Date	Payments received on accounts receivable	
_____	_____	_____
_____	_____	_____
		(Carry forward to Page 1, Sources of Cash) Sub-total \$ -
Accounts receivable, end of period		<u>\$ 100.00</u>

SCHEDULE 12 CASH POSITION, BEGINNING OF PERIOD [subsection 58(1)]

Note: Obtain amounts from prior period's financial return.

Account	Description	Amount
Operating Account, reconciled	<u>Omista Credit Union - Operating</u>	\$ 4,034.08
Shares in financial institution	<u>Omista Credit Union</u>	\$ 25.00
Savings Account	<u>Omista Credit Union</u>	\$ 250.00
Investments & GICs	<u>Omista Credit Union GIC</u>	\$ 5,000.00
Petty Cash	<u>None</u>	\$ -
(Carry forward to Page 1) TOTAL		<u>\$ 9,309.08</u>

SCHEDULE 13 CASH AND BANK RECONCILIATIONS, END OF PERIOD [subsection 58(1)]

			Amount
Operating Account balance			
Balance per bank statement, end of period			\$ 2,495.52
Add: Outstanding deposits (clearing bank in subsequent period)			
Date	Source		
31-Dec-10	Contributors (3)		\$ 600.00
_____	_____		_____
_____	_____		_____
_____	_____		_____
Sub-total			\$ 600.00
Subtract: Outstanding cheques (clearing bank in subsequent period)			
Cheque #	Date	Payee	
123	30-Nov-10	United Church	\$ 100.00
124	30-Nov-10	M. Smith	\$ 11.30
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
Sub-total			\$ 111.30
Reconciled Total			\$ 2,984.22
Shares in financial institution			
Balance per bank statement, end of period			Total \$ -
Savings Account balance			
Balance per bank statement, end of period			Total \$ 275.00
Investments & GICs (Guaranteed Investment Certificates)			
Description		Amount	
_____		_____	
_____		_____	
Total			\$ -
Petty Cash			
Held by		Amount	
John Doe		\$ 100.00	
Held by		_____	
Total			\$ 100.00
Bank and cash on hand, end of period			Grand Total (A) \$ 3,359.22
Cash Position, end of period(from Page 1)			(B) \$ 3,359.22
Difference			(C) \$ -

If (C) is not nil, please explain the difference.

SCHEDULE 14 CONTRIBUTIONS OF PROPERTY AND SERVICES

Goods and services "donated in kind" to the association must be reported to the Party. Official receipts for income-tax purposes will be issued by the Party. However, do not list contributions of property and services already reported by the official agent of your candidate.

Date	Contributor's name and mailing address	Description of donated property or service	Amount
7/5/2010	Private Greens Ltd.	Food and beverages donated	\$ 400.00
(Carry forward to Page 1) TOTAL			<u>\$ 400.00</u>

QUESTIONNAIRE

REQUIRED SCHEDULES

(Enter an "X" below)

For each question answered "YES", the associated Schedule must be completed.

	<u>Yes</u>	<u>Schedule</u>	<u>No</u>
1. Has the association received funds from the following sources during the period:			
Membership dues	<input checked="" type="checkbox"/>	1	<input type="checkbox"/>
Registration fees	<input checked="" type="checkbox"/>	2	<input type="checkbox"/>
Entrance fees	<input checked="" type="checkbox"/>	3A	<input type="checkbox"/>
Fundraising activities	<input checked="" type="checkbox"/>	3B	<input type="checkbox"/>
2. Did the association receive income from an Auction as a fundraising activity?	<input checked="" type="checkbox"/>	4	<input type="checkbox"/>
2.1 Were details regarding Goods & Services donated "in kind" to the Auction communicated to the party for issuance of receipts?	<input checked="" type="checkbox"/>	4	<input type="checkbox"/>
2.2 Were details regarding all successful bids communicated to the party for issuance of receipts?	<input checked="" type="checkbox"/>	4	<input type="checkbox"/>
3. Did the association receive other income during the period; e.g. proceeds from 50/50 draws, sale of promotional items, collections at meetings, funds from Women's Associations, etc.?	<input checked="" type="checkbox"/>	5	<input type="checkbox"/>
4. Did the association receive funds transferred FROM the Party, other district associations, or the official agent of a candidate during the period?	<input checked="" type="checkbox"/>	6	<input type="checkbox"/>
5. Did the association earn interest and other investment income during the period?	<input checked="" type="checkbox"/>	7	<input type="checkbox"/>
6. Has the association held, acquired, or repaid loans during the period?	<input checked="" type="checkbox"/>	8	<input type="checkbox"/>
7. Did the association transfer funds TO the Party, other district associations, or an official agent of a candidate during the period?	<input checked="" type="checkbox"/>	9	<input type="checkbox"/>
7.1 Did the association pay any election expenses on behalf of a candidate's official agent?	<input checked="" type="checkbox"/>	9	<input type="checkbox"/>
8. Did the association incur non-election expenditures during the period?	<input checked="" type="checkbox"/>	10	<input type="checkbox"/>
9. At any time during the period, did the association hold in its bank account monetary contributions due to be remitted to the Party for issuing official income tax receipts?	<input checked="" type="checkbox"/>	11	<input type="checkbox"/>
10. Did the association have accounts payable outstanding at the beginning or end of the period, including the contribution element from fundraising activities due to be remitted to the Party?	<input checked="" type="checkbox"/>	11.1	<input type="checkbox"/>
11. Did the association have accounts receivable outstanding at the beginning or end of the period, including funds advanced to the Party or another association?	<input checked="" type="checkbox"/>	11.2	<input type="checkbox"/>
12. At the beginning of the period, did the association hold an operating or savings bank account, shares in a financial institution, investments, petty cash, etc.?	<input checked="" type="checkbox"/>	12	<input type="checkbox"/>
13. At the end of the period, did the association hold an operating or savings bank account, shares in a financial institution, investments, petty cash, etc.?	<input checked="" type="checkbox"/>	13	<input type="checkbox"/>
13. Did the association receive contributions of property and services; i.e. "donations in kind"?	<input checked="" type="checkbox"/>	14	<input type="checkbox"/>

POSSIBLE CONTRAVENTIONS OF THE ACT

A "NO" answer to a question indicates a possible contravention of the *Political Process Financing Act*. Please refer to the section of the Act indicated with each question. Further assistance may be obtained from your Party or Elections New Brunswick.

(Enter an "X" below)

	<u>Yes</u>	<u>No</u>	<u>N/A</u>
1. If the association has received contributions of property and services, have these contributions been valued at fair market value? [39(3)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. For each individual who has become surety or a guarantor for the association's liabilities, has the amount of each individual's guarantee been limited to \$6,000? [40]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Have all contributions of money of more than \$100 been by way of cheque, credit or debit card, or other order of payment and have all such payments been made payable to the registered party or registered district association? [44(1) and (2)]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Have all contributions of money been deposited with a chartered bank, trust company or credit union, or forwarded to the official representative of the Party for deposit? [42, 45]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Have interim receipts been issued for monetary contributions, and have all details been communicated to the Party so that official income tax receipts may be issued for all contributions? [46]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Have all contributions made contrary to the <i>Act</i> been returned to the contributor (when their identity was known) or otherwise to the Supervisor of Political Financing? [47(1)]	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
7. Have all anonymous contributions been returned to the contributor (if their identity was known) or otherwise to the Supervisor of Political Financing? [47(2)]	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
8. Have non-election advertising expenditures of a political nature been limited to \$2,000? [50]	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>