



***Legislative Pages have
a valued and integral role
in the functioning of the
Legislative Assembly.***

Duties

***Legislative Page
Program***

Are you a post-secondary student
with a keen interest in the
legislative process?

This job is for you!



A Page has a valued and integral role in the functioning of the Legislative Assembly.

A prevalent belief is that Canada's use of Pages dates back to the mid-1800s. By the time of Confederation in 1867, the position of Page in Canadian legislative institutions was well established.

Today, Pages are young people selected to serve as messengers of the House and to perform various duties to assist Members and staff of the Legislative Assembly.

The presence of Pages in the New Brunswick Legislative Assembly is required for all regular sitting days, and for various meetings of select and standing committees.

Pages work for the Speaker of the Legislative Assembly, who assumes the position of highest authority in the House. As the representative of the Legislative Assembly, the Speaker is the guardian of its privileges and its presiding officer. The Speaker maintains order, interprets the standing rules and calls on Members to speak, ensuring a fair representation of opinion.

Legislative Pages provide a variety of services to Members of the Legislative Assembly, legislative and government officials, and the public.

A Page is responsible for preparing the Chamber so the Members have everything they need to comfortably function in the Chamber.

Duties can include distributing documents, photocopying, retrieving materials from the Legislative Library, and delivering messages for the Speaker, Members, Clerks and staff. They may also assist with the introduction of bills, resolutions, and petitions.

Pages must be able to work in a fast-paced, ever-changing environment. Former Pages have stated that this is one of the most enjoyable and rewarding aspects of the job.

Employment as a Legislative Page offers a unique educational opportunity and the chance to experience legislative and democratic processes while being immersed in them.

Pages are exposed to a variety of people, from politicians to reporters, government officials, dignitaries and the general public.

How to Apply

Application to the program consists of a cover letter, a résumé and the application form. Your cover letter should explain how you hope to benefit from participation in the program. Please find the application form on our website: www.gnb.ca/legis

You can mail, scan and email, fax or drop off your application:

Office of Human Resources
Legislative Assembly of New Brunswick
706 Queen Street
Fredericton, New Brunswick
E3B 1C5
Email: leghr-rh@gnb.ca
Fax: 506-453-7154

For More Information

Inquiries about the program may be sent to leghr-rh@gnb.ca

For more information on the New Brunswick Legislative Assembly, please go to our Web page: www.gnb.ca/legis

Potential Hours of Work

The ordinary sitting hours of the House are:

Tuesday	1 p.m. – 6 p.m.
Wednesday	10 a.m. – 12 p.m. 1 p.m. – 6 p.m.
Thursday	10 a.m. – 12 p.m. 1 p.m. – 6 p.m.
Friday	9 a.m. – 2 p.m.

Additional hours are possible when House hours are extended and committee meetings arise.

Salary

Salary will be commensurate with experience.

Dress

A uniform is provided to each Page at the beginning of their employment period. Pages are expected to supply appropriate footwear and socks. A Page must be in uniform and well-groomed at all times during working hours.

Training

Legislative Pages begin their training prior to the legislative session. Training consists of a half-day session that will orient Pages to their responsibilities and introduce them to the practices of the House.

Requirements

Applicants must:

- have an interest in the legislative process;
- be in attendance at university or a post-secondary institution;
- must be able to work at least a three-hour shift during the legislative session, which is from early fall months until the late spring months; and
- Demonstrate conscientiousness, tact, reliability, flexibility, composure, leadership, and be detail-oriented.



Deadline for Applications

The deadline for applications is
September 30, 2018.